



WILTSHIRE SCHOOLS' ATHLETIC ASSOCIATION (WSAA)

Dear Athlete

Many massive congratulations on your selection for the Wiltshire Schools' Athletics Team to compete at the 88TH English Schools' Track and Field Championships held in Birmingham on the 13th and 14th July 2018. This is a significant achievement and one you should be very proud of.

You have been selected for the event as shown on our WSAA website: www.wiltsschoolsathletics.org

The team will travel by coach on Thursday 12th July. You may either meet the coach at the Coach Station, off Castle Street, near the riverside in Salisbury, leaving at 12.15pm or The Ridgeway School, Wroughton leaving at 1.45pm. At the team meeting on Monday 9th July you will be asked to confirm where you will meet the coach. Emergency Mobile numbers will be given out at the team meeting. This will be confirmed at the meeting on the 9th July.

We have not received confirmation of the hotel we are staying in, however we will hopefully be able to provide you with this information on the 9th July. We are aiming to be at our accommodation by 4.00pm on Thursday 12th July. We will be returning on Saturday 14th July arriving back at The Ridgeway School approximately 9.30pm and Salisbury about 10.30pm, however I will ask the athletes to keep you updated. Athletes may travel back with their parents but all team members must travel to Birmingham with the Wiltshire Team. All team members must remain with the team until after the final athletes have competed this can be up to 6pm.

Team Meeting: On Monday 9th July there will be a **compulsory** meeting for you and your parents at Sheldon School, Hardenhuish Lane, Chippenham, Wiltshire SN14 6HJ, please arrive at 6.30pm for a 7pm start. Please use the main school, sports hall entrance when you drive in. The meeting is in the Sixth Form Study Centre - it is signposted and students will be there to direct you.

Please have your **medical form / consent form, Code of Conduct** and the **athlete questionnaire** with you, as you will be asked for them when you arrive. You are also asked to ensure that you and your parents sign the Code of Conduct and that the consent/medical form is fully and accurately completed. All the forms you require are attached to this email and available on the website.

All team members and their parents are asked to attend this meeting. During the meeting, you will be introduced to your team managers and all essential administrative details will be dealt with. There will also be a team photograph.

For the team photo, you will be asked to change into the WSAA kit. This will be issued at the start of the meeting. If you haven't completed the kit form, this must be sent to Lucy before Wednesday 27th July. Please see the website for the order form. Class rooms will be used as changing rooms, please consider carefully what you wear to the meeting. **You must bring with you / wear to the team meeting your WSAA vest and PLAIN BLACK SHORTS** so that we can check that you have them.

You may pay in to our WSAA treasurer any outstanding fees re the cost we charge for each athlete going to Birmingham and /or for the cost of the kit. We ask you please check with your school/ college if they have paid part / the whole amount towards these costs. Lucy will be in contact regarding kit.

Cost:

A letter has been emailed to your school WSAA Data Controller informing them of your selection and asking your school to pay the £135.00. Please check that they have received this letter and that your school are willing to pay the £135.00. Your school have been asked to pay this fee in the first instance. They may wish to reclaim part or all of the cost from you. Please note that you will need to pay WSAA any outstanding fee, which your school / college fail to meet.

If required to do so, payment should be made to: Mr. Neil Reeves, 5 Barnes Wallis Close, Amesbury, Salisbury, SP4 7QQ, stating your name and school. Please pay by cheque or BACS.

Cheques should be made payable to 'Wiltshire Schools' Athletic Association' (or WSAA.) or you may want to use BACS: Sort code 309159 and Account number 01019624.

Packed lunches:

Please note that the cost includes evening meals on Thursday and Friday and breakfast on Friday and Saturday. Athletes have to provide their own food and drink on the journey to and from Birmingham and during the day on Friday and Saturday. We will be stopping at services on the journey to and from Birmingham. Many athletes last year met up with their parent at Birmingham on Friday and Saturday as they had prepared a packed lunch for them. There are also plenty of food outlets in the stadium, but they tend to have very long ques.

Team area in the athletes' stand and warm-up area: Please note that only official team managers are allowed in these areas.

Note: Special Dietary Requirements:-

I have to advise all residents using the catering facilities that in line with the new legislation, Allergens advice is available upon request. Although the menus are designed to cater most of the dietary requirement **if you have specific dietary requirements then please notify me of your specific needs as soon as possible**

Track and Field schedule: This will be on the ESAA web site (www.esaa.net)

Queries:

The ESAA have produces a document for parents. The FAQ's page has most of the details parents need, it is worth reading. Please also go to www.esaa.net 'Notes for Parents' which can be found in the reference section of the main menu.

Once again, on behalf of Wiltshire Schools' Athletics Association, many congratulations on your achievements so far and thank you for supporting Wiltshire Athletics. We are looking forward to another highly successful and enjoyable National Championships and meeting you and your parents on Monday 9th July at 6.30pm

Yours Sincerely,

Kayleigh Humphrey & Danielle Fox

Wiltshire Schools' Athletics Association Team Managers

