



www.wiltsschoolsathletics.org

December 2025

Dear Area Rep.

Wiltshire Schools' Cross Country Championship: Saturday 10th January 2026

Reserve date: Saturday 17th January 2026

Venue: Sheldon School, Hardenhuish Lane, Chippenham SN14 6HJ

Entries

Entries can only be made online.

Please read the information on the entry form.

Please remember that from your entry form we generate all the team results envelopes and certificates, this is only as accurate as the data on the area entry forms. Please ensure names are correctly spelt, that both a first and last name are given and capitals are used for the initials of both names. You will need the date of birth for all minors and any athletes that are not shown at the foot of your entry form in order to be able to enter them. We recommend that you gather the dobs of all athletes.

Dates of birth for athletes who represented your area last year will be available to you on the entry form but you must have the date of birth for all new athletes. Dates of birth will be checked; please take action on those not shown in the correct age group - when you enter a runner either from the list at the foot of your entry form or manually their date of birth will be converted into a the school year group that corresponds to their date of birth. All minors must be Y7, all juniors Y8 or Y9, all intermediates Y10 or Y11 and all seniors Y12 or Y13.

Athletes in the wrong year group will not be allowed to compete, so it is essential that you check their dob is correct and that you have entered it correctly (often it is the result of a typo that the wrong age group is displayed)

It is very important that you check that the correct age group is displayed against each athlete.

There will be **medals and certificates** for the first three in each race and **podium announcements** for places 4, 5 and 6.

A map of the courses info will be available at www.wiltsschoolsathletics.org

Race times and running order: PLEASE NOTE THE LATER START TIMES

Please can all areas make a special effort to ensure that the first races SB at 10.45 and MG at 10.46 start on time.

10.45 Senior Boys (Y12&13)	6,585m
10.46 Year 7 Girls (Y7)	2,340m
11.10 Senior Girls (Y12&13) & Inter Girls (Y10 &Y11)	3,825m
11.25 Year Boys (Y7)	2,670m
11.35 Junior Girls (Y8 & Y9)	3,250m
11.45 Junior Boys (Y8 & Y9)	3,825m
12.00 Intermediate Boys (Y10 & Y11)	5,550m

Year 6 pupils CANNOT participate, only runners in Year 7 at school can run in the minor age group races.

Teams should arrive between 09.30 & 09.45 The course opens at 10.00
Please do not arrive before 09.30

All teams should aim to have finished walking the course by 10.30am.

The courses are on grassland and are suitable for spikes. The courses are demanding! **Areas must do all they can to ensure that their athletes are capable of running the required distances.**

Competitor's numbers: These are all supplied for you. **You need to ensure you have enough safety pins for 4 per athlete.** The numbers are printed onto card that is colour coded by area colours (please note all SG numbers are in pink for all areas)

Kennet: Red NW: Purple Salisbury: Blue. Swindon: Orange. WW: Yellow.

Race administration: When you arrive please collect go to the Results Hub to collect your area wallet containing your team results envelopes, athletes' numbers, Team Manager's and Results Manager Handbooks. Hanging under your area sign in the team area outside the tennis courts that are close to the start will be a large map of the course with all race details.

The team envelope for each team will have the names of all the runners printed on it against their race number. Team managers should check their team against this list by placing a tick against those who are running in the column provided. **The Team Manager needs hand the Team Envelope to your area Results Manager in the Finish Compound soon after the race has started.**

Teams must report to the DECLARATION official IN THE DECLARATION AREA, at least 10 MINS BEFORE THE START OF THE RACE. The number of runners running in an age group will need to be declared at this time. Information will be given to runners concerning selection and numbers will be checked.

IT IS ABSOLUTLEY ESSENTIAL THAT:

- ALL RUNNERS RUN WITH THEIR NUMBER CLEARLY DISPLAYED ON THEIR CHEST & SECURLY PINNED USING 4 SAFETY PINS
- THAT THE NUMBER EACH RUNNER HAS ON THEIR CHEST CORRESPONDS TO THE NUMBER THAT HAS BEEN DECLARED ON YOUR ENTRY FORM AND HAS THEIR NAME ON IT.

Results

Areas need to supply one **Results Manager** who will complete the Results Envelope for every team in their area. This leaves the Team manager responsible for a particular team, to team manage. The Results Manager just needs to record the finish position of each runner against their name on the team results envelope and put the **finish token** inside the team envelope. Please **write DNF** against any runner who did not finish. When you have accounted for all your runners, immediately hand your team envelope to the officials in the finish compound. **It is essential that all finish tokens are collected and returned.**

All results will be displayed on a board stationed near the podium. Please ensure individuals and teams do not leave until results have been announced / displayed in case they are required to go to the presentation area.

County selection & Availability: IMPORTANT INFORMATION:

We will take teams of 10 in each age group to the SW Championships. Selection for County teams will be based on results at these Championships. Communication giving details of these events will be given to the first 13 in each race who make themselves available. It will also contain a Code of Conduct and a Medical / Consent form. **Just because a runner has been handed a letter DOES NOT MEAN THAT THEY HAVE BEEN SELECTED**

***AREAS NEED TO ENSURE THAT ANY OF THEIR ATHLETES IN THE TOP 13 OR PUT FORWARD OR SELECTION AS A SPECIAL CONSIDERATION ARE MADE AWARE THAT ALL ATHLETES WHO MAKE THEMSELVES AVAILABLE FOR SELECTION FOR THE SW and ESAA CHAMPS MUST BE AVAILABLE FOR TRAVEL ON THE TEAM COACH IF THIS IS PROVIDED AND THEY ARE SELECTED FOR EITHER OR BOTH EVENTS.**

Presentations:

Individual medals and certificates will be presented to the runners on the podium. Presentations will take place soon after all the team envelopes have been handed in. After the race Top 13 runners will be escorted to the results hub and then the top 6 then taken for the presentation ceremony.

Selection for SW Championship: Availability:

All runners in all age groups who finish in the **top 13 will be escorted to the results room** as soon as they have had chance to recover from their race. We will ask them the information we need regarding their availability for the SW Champs on Saturday 7th February at Exeter Arena Athletics Stadium and the National ESAA Champs on Saturday 14th March at Sefton Park in Liverpool. Please ensure that your athletes are ready to say if they are available or not. We will input this info straight into our computer program.

Selection: Our **selection criteria** can be viewed at www.wiltsschoolsathletics.org and in the program.

Any athlete who does not declare themselves available soon after their race has finished will not be considered for selection.

Special consideration will be given to those considered to fall inside the criteria for special considerations and who have handed in the appropriate forms to Andy Scrace in the Results Room before 1.00pm on the day of Championship or communicated via Area results managers

Runners who have gained a certificate will be asked to remain in the results room until their certificates have been printed & checked. They will then be taken to the podium.

General information:

Printed programmes will be available on entry to the event with athletes names in them.

WSAA letter to all athletes: There is a letter attached that you may use for athletes in your area.

Changing & valuables:

Runners are advised to come changed. INDIVIDUAL RUNNERS MUST BE RESPONSIBLE FOR THEIR OWN VALUABLES: THE ORGANISERS CANNOT ACCEPT RESPONSIBILITY.

Car Parking: is available on the school site. **Please enter through the main entrance** and park as directed or park on the Hardenhuish campus at the top of the site.

Refreshments: There will be an external provider selling hot and cold drinks and some items of food.

Area duties on January 10th

Each area is required to ensure they supply help to run this event. However, due to support from Sheldon School, The Ridgeway School, RAYNET plus WSAA Volunteers, more staff from areas already volunteering to help /officiate, county officials and some of my ex-students, this year we do not need to ask areas to supply marshals or helpers other than to ensure you have **one team manager per team and one member of staff who will be the results manager for your area.** This enables areas to focus on team managing

Please see the attached documents (if not attached they will follow soon) that give full details of the Team Managers' responsibilities and essential information.

It is important that you send both documents to all your area's team managers so they have chance to read and understand what the documents contain before they arrive at the Championship.

In particular I draw attention to the requirement for team managers to write on a white sticky label (supplied by us in your team envelope)) details of any relevant medical condition of any specific athlete in their team and then stick the label on the back of that athlete's race number. That is to say that if athlete AA suffers from asthma then their team manager writes Asthma on a sticky label and sticks it on the back of AA's race number. First Aid will know where to look should a medical incident occur

Please ensure all involved are aware that the Championship takes place outside; officials will need to be suitably dressed for duties in wet winter weather on a possibly muddy xc course. Having said that, the conditions underfoot will be as good as it gets and there is a tarmac path from which most of the course can be viewed. Thus we now have a cross county course which gives good access to wheelchair users.

Team managers for the SW Championships & ESAA National final.

Andy Scrace will contact you regarding team managers.

Thank you. We are most grateful to the PE Teams at Sheldon School and Hardenhuish School plus the Head Teachers at both schools for making their schools available for our Cross Country Championship. Please ensure your teams treat all areas with respect and leave them litter free.

We hope you have an enjoyable and successful morning. Please contact me should you have any queries.

Yours in Sport

Adam Douglas.